



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES  
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DEC 23 2011

MEMORANDUM FOR ALL ENLISTED PERSONNEL

SUBJECT: Auxiliary Security Force (ASF) End of Tour Award Policy

1. POLICY. To establish the Uniformed Services University of the Health Sciences (USU) Brigade policy and procedures for end of tour ASF Achievement awards.
2. APPLICABILITY. Applicable to all enlisted service members assigned or attached to ASF.
3. DISCUSSION. The mission of the ASF is to support the Naval Support Activity Bethesda Police Department by maintaining adequate security and manning on the installation and to provide additional security during VIP and dignitary visits.
4. RECOGNITION. If member's tour was deemed honorable, upon completion of 12 consecutive months or 150 hours of ASF duties, members will receive a Joint Service Achievement Medal as an impact medal to accompany their end of tour award.
5. RESPONSIBILITIES.
  - (a) USU ASF Coordinator. Responsible for the successful operation, administration, and integrity of this policy, and shall:
    - (1) Upon notification of ASF member's Permanent Change of Station, separation or retirement, prepare award recommendation and route through member's chain of command for the next Military Awards Panel.
    - (2) Enclose either a memorandum or printed email with information from the Chief of ASF at Naval Support Activity Bethesda, endorsing the member's tenure and hours in ASF.
6. EFFECTIVE DATE. Effective immediately.

Tanis M. Batsel Stewart  
CAPT, MC, USN  
Brigade Commander