



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES
4301 JONES BRIDGE ROAD
BETHESDA, MARYLAND 20814-4712
<http://www.usuhs.mil>

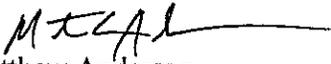


April 16, 2012

MEMORANDUM FOR DIRECTOR, ADMINISTRATIVE SUPPORT DIVISION
HEAD, MAILROOM, ADMINISTRATIVE SUPPORT DIVISION
DIRECTOR, MULTIDISCIPLINARY LABORATORIES
DIRECTOR, FINANCIAL & MANPOWER MANAGEMENT

SUBJECT: Brigade Cost Code Approvals

1. This is to inform you that any documents, services or charges that are being requested with the Brigade Cost Code(20-1800) must be bottom lined by the Brigade Executive Officer, Capt Matthew Anderson, USMC or the Brigade Commander, CAPT Tanis M. Batsel Stewart, MC, USN. In the event personnel make a request with any other name and signature, please report this to the Brigade Adjutant, HM1(FMF) Daniel Freeland.
2. Point of contact for this matter is the Brigade Adjutant, HM1(FMF)Freeland, and he can be reached at (301)295-9563 or via email at daniel.freeland@usuhs.edu.


Matthew Anderson
Capt, USMC
Brigade Executive Officer