

MEMORANDUM FOR DFAS /MYPAY

I would like to request a temporary PIN number so that I may access my LES from the DFAS website. I have included a copy of my military ID. The following information applies:

Name: _____

SSAN: _____

I understand that my SSN will be my password and my Temporary PIN will be the last 5 digits of my SSN. I also understand that I will not receive any notification that my temporary PIN has been set/reset. I further understand that I should try using my temporary PIN no earlier than 3 business days after submitting my request to the MPO. (note the DFAS website and fax number are listed below).

If you should have questions, please contact the Military Personnel office at USUHS, Bethesda MD...(301)295-3423 or DSN 295-3423

Signature