

GUIDELINES:

- The DMSM is typically awarded to senior enlisted and senior officers who PCS, separate, or retire recognizing exemplary completion of the entire period of joint assignment, but does not qualify for a higher award.
- The DMSM is typically awarded for significant contributions at the University or Military Health Systems level.
- No Joint decoration shall be awarded or presented to any service member whose entire service during or after the time of the distinguished act, achievement, or meritorious service has not been honorable.

NOTE: Joint awards: Can only be recommended for service members entire period of joint assignment, vice the 10 years' of service allotted by the Army and Air Force for retirement awards.

FORMAT:

➤ **NARRATIVE:**

- Times Roman 12
- Two Pages **MAX**
- Must be **SINGLE SPACE**
- Paragraphs (1 inch margins)

➤ **CITATION:**

- Times Roman 14
- Must be Fully Justified
- 16 Lines **MAX** (1 inch margins)
- **NO ACRONYMS**

Example DMSM can be found at the following link: ([DMSM](#))

REFERENCE:

DODM 1348.33-V4 (Manual of Military Decorations and Awards: DoD Joint Decorations and Awards), Section 3 (Procedures), 3.3 (Defense Meritorious Service Medal)