

Awards Frequently Asked Questions

4 Dec 17

Q. What is the processing time for a DSSM or service specific award?

A. Up to 210 days or longer.

Q. When does the awards board convene?

A. Awards received by the second Friday of each month will be boarded on the last Tuesday of that month.

Q. When are the award due to PMMA-MPO?

A. DMSM, JSCM, and JSAM are due to the PMMA-MPO 120 days prior to the awards board convening, DSSMs, and service specific awards (LOMs, Commendations, and Achievements) are due to the PMMA-MPO 210 days prior to awards board convening.

Q. Once boarded, what is the processing time for DMSM, JSCM, JSAM, and MOVSM once it has been submitted to the PMMA-MPO?

A. Up to 120 days.

Q. What is the MAP board looking for within the narrative/citation?

A. They are looking for quantifiable information, impact of actions, scope of additional duties, groups in which the service members are part of, and information outside their normal scope of responsibilities. Clearly define the actions that describe how the member went above and beyond so the board members can better understand the impact or how the member has gone above and beyond.

Q. How will we be notified of the status of the award submitted?

A. The PMMA-MPO will email MAP feedback with the MAP board recommendations to the recommender within 24 hours.

Q. Who reviews the award prior to submitting the award to the PMMA-MPO?

A. Each award submitted needs to be reviewed by the service member's department head or responsibility center lead. Note, if submitting a service specific award vice a joint award, please specify why. Also, annotate if any adverse action(s) have been received by the service member.

Q. When can we used acronyms?

A. Acronyms can be used only in the narrative after spelling out first, then abbreviate.

Q. What is the criteria for a USU Resident to receive an award?

A. Going above and beyond of what is normally expected of a USU resident. Award still must go thru the Department Head or responsibility center lead.

Q. How long does a service member need to be on station before being eligible to receive a PCS equivalent, but not PCSing, award?

A. The service member must be on station greater than 12 months.

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Q. What constitutes an impact award?

A. An impact award constitutes going above and beyond, outside a member's usual assigned role, having bigger impact for short duration, and smaller, stronger impact over time (typically six months or less).

Q. When is a Letter of Lateness required?

A. A Letter of Lateness is required when the award has been received outside of these suspense dates (after the 120 days (DMSM, JSCM, and JSAM) or 210 days (DSSMs, and service specific awards (LOMs, Commendations, and Achievements)).

Q. Can we present the award at the department or during a luncheon?

A. Yes, but this needs prior approval from the Brigade Commander or Executive Officer prior to the presentation of the award at the department or during the luncheon.

Q. Can students receive a DoD Joint Award?

A. Students may not be submitted for DoD Joint decorations or awards; however, if the achievement warrants, a service specific award may be submitted.