

ARMY ONLY
Military Personnel Office Retirement Sheet
Officers & Enlisted

Give us 24 hours to type up the paperwork necessary for retirement

Full Name: _____ SSN: _____

Grade/Rank: _____ USUHS/AFFRI

Please Check One:

_____ Officer (Retirement Memorandum)

_____ Enlisted (DA Form 4187)

Information needed to initiate retirement paperwork:

_____ Effective Date of Retirement (last day of the month)

_____ Date placed on the Retired Lists (first day of the following month)

Retirement Address: (reliable mailing address)

Home Phone: _____

Duty Phone: _____

Current Leave Balance: _____

Transitional Leave taken upon retirement: _____

Soldier's Signature