



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

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School of Medicine
Office of the Dean
SOM-DPM-010-2020 (ADF)
October 26, 2020

MEMORANDUM FOR FACULTY, STAFF AND MEDICAL STUDENTS

SUBJECT: Use of the Honorific Title of Teaching Fellow

A. Reissuance and Purpose. This Dean's Policy Memorandum (DPM) reissues SOM-DPM 001-2009, (*Reference (a)*). This DPM clarifies the use of the rank of Teaching Fellow in the School of Medicine (SOM).

B. Reference. *See Enclosure 1.*

C. Applicability. This DPM applies to the SOM.

D. Policy. USU Instruction 1100A, (*Reference (b)*) outlines the procedures for making academic appointments. The following guidance is provided regarding the Teaching Fellow title:

1. The title of Teaching Fellow is an honorific recognition in the Uniformed Services University of the Health Sciences (USU) SOM appropriate for qualified non-billeted uniformed personnel, with a Medical Doctor (M.D.) or Doctor of Osteopathic Medicine (D.O.) degree who serve as an intern or resident in training at a USU affiliated clinical teaching facility. This title recognizes outstanding teaching contributions by Residents to the USU SOM medical education program. The appointment as Teaching Fellow is non-tenured, and limited to the duration of the individual's residency training. This title is not considered to be a requirement for entrance into either the tenure-eligible or tenure-ineligible tracks nor as any obligation on the part of the USU for appointment or promotion to any future academic position.

2. This title will terminate when the individual completes training at the designated graduate medical education levels or if the individual is no longer at a USU teaching affiliate. This appointment will also be terminated upon the recommendation of the appropriate Department Chair to the Dean, SOM if the individual fails to maintain appropriate standing in the training program or fails to contribute appropriately to medical student teaching.

3. Upon attaining the position of Chief Resident (or its equivalent) or the status of clinical fellow, these individuals are eligible for consideration of an appointment as faculty members at the rank of Instructor or Assistant Professor with the addition of appropriate teaching responsibilities to their other duties

E. Effective Date. This DPM is effective immediately.

A handwritten signature in blue ink, appearing to read "Louis N. Pangaro", is positioned above the printed name.

Louis N. Pangaro, MD, MACP
School of Medicine
Interim Dean

Enclosures:

1. References

REFERENCE

(a) USU SOM DPM-001-2009, "Appointment, Promotions, and Tenure of Faculty Instruction," dated December 9, 2009. (hereby canceled).

(b) USU Instruction 1100A, "F. Edward Hébert School of Medicine Policies for the Academic Administration of the Faculty," dated August 29, 2019.