# Faculty Orientation Agenda/Schedule

<table>
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<th>Day 1</th>
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| • Meet with Program Support Specialist for Faculty Affair (Mrs. Joe Ann Robinson)  
  • Meet with Interim Associate Dean for Faculty Affairs (Dr. Matthew D’Angelo, DNP, CRNA)  
  o Dean’s annual presentation to incoming class  
  o Highlight annual report  
  o Highlight accreditation  
  • Administrative Check-In (MILPO or CHR) | • Organizational Overview  
  Associate Dean for Faculty Affairs (1 Hour)  
  • GSN Tour/Introductions (1 Hour)  
  • Meet with Associate Dean for Academic Affairs (15 to 30 minutes)  
  • Meet with Associate Dean for Research (15 to 30 minutes)  
  • Meet with Executive Assistant to the Dean and Associate Dean for Administration and Finance.  
  • Meet with the Dean of the GSN.  
  • Arrange for military faculty to meet with their Senior Service Advisor.  
  • Arrange for Official GSN Photo  
  • Cyber Awareness Virtual Training. | (Module 1) 2 hours  
  • Overview of USU and GSN Mission and Vision  
  • Organizational Structure  
  • Overview of GSN Strategic Framework  
  • Review Bylaws and Committee Structure  
  o Meeting Schedule  
  • Roles and Responsibilities of GSN Faculty  
  • Resources for GSN Faculty  
  • Faculty Specific Policies (Module 2)  
  • USU Information Assurance  
  • Online Educational Program  
  • Overview of LRC Resources  
  • Overview of Sakai  
  • Overview of Portfolio (DNP only)  
  • Continue with GSN Checklist  
  • Email address added to GSN Faculty Groups | (Module 3) 2 Hours  
  • Overview of Appointments, Promotion and Tenure at USU  
  • Overview of Professional Goal Setting  
  • Completion of GSN Template for:  
  o CV  
  o Bio | Class Observation or Curriculum Teaching and Learning (large or small group) |