

**Enlisted to Medical Degree Preparatory Program (EMDP2)
Application Guidelines
2021 Matriculating Class**

1. This publication provides general information, eligibility, and application requirements for the Enlisted to Medical Degree Preparatory Program (EMDP2). The EMDP2 is a partnership between the Uniformed Services University (USU) of the Health Sciences and the Uniformed Services to provide qualified enlisted members the opportunity to achieve admission to medical school. Admission to the EMDP2 is open to all qualified enlisted members of the uniformed services based on the needs of the services.

2. The EMDP2 is a two-year resident training program that includes post-baccalaureate pre-medical course-work, Medical College Admission Test (MCAT) preparation, clinical experience/physician shadowing, mentoring by physicians and medical students, and pre-health advising.

3. EMDP2 selectees are assigned to the USU in Bethesda, MD. Selectees maintain their active duty status for the duration of the program, and will receive the pay, allowances, benefits and privileges of their current paygrade. Members must meet their respective services' promotion, training, and readiness requirements. USU funds tuition and all associated academic costs of the program.

a. Selectees must agree and qualify for reenlistment or an extension for a period of 58 months at the start of EMDP2. Selectees must have enough time on their enlistment to serve 36 months of service after completion of the program. EMDP2 attendees who meet specific enrollment requirements during their first year in the program are required to apply for matriculation to USU's F. Edward Hébert School of Medicine "America's Medical School". Members will also have the opportunity to apply for additional accredited US medical schools (allopathic and osteopathic) after completing the first year of the EMDP2. Members who apply to civilian medical schools must concurrently apply for the Health Professions Scholarship Program (HPSP). Health Care recruiters for the services (Air Force, Army and Navy) are scheduled to meet with EMDP2 members during the program curriculum to provide information on benefits and application processes of the HPSP.

b. Graduates of the EMDP2 are commissioned to O-1 when transitioning to medical school. Members will request discharge from enlisted service and will subsequently be appointed as commissioned officers to attend medical school (USU or HPSP). Members who attend USU will commission as active duty officers; those attending civilian medical schools using the HPSP will commission into the Individual Ready Reserve (IRR). EMDP2 graduates who attend USU will have an additional seven-year active duty service obligation to be served consecutively with the EMDP2 service remaining requirement (SRR). EMDP2 graduates attending civilian medical schools using the HPSP will have an additional four-year service obligation to be served consecutively.

Enlisted to Medical Degree Preparatory Program (EMDP2) Application Guidelines
2021 Matriculating Class

c. Members who do not complete EMDP2, or who complete the program, but fail to gain admission to medical school, will serve their EMDP2 SRR in their enlisted status as determined by their respective service.

4. Eligibility Criteria.

a. Enlisted service members, regardless of occupational specialty, eligible for reenlistment or extension, and qualified for worldwide assignments.

b. Completed a bachelor's degree in any discipline at the time of application from an accredited academic institution in the U.S. Degree requirements must be completed no later than 30 September of application year. No waivers are considered for the education requirement.

(1) The degree or supplemental classes to meet eligibility criteria must include one year of college English and one semester (3 credits) of college algebra or higher level math.

- Acceptable classes to meet the English requirement include but are not limited to English composition, writing-intensive humanities, social science, or psychology. Any combination of two semesters or three quarters worth of classes is acceptable for this requirement. Advanced Placement (AP) and International Bachelor (IB) courses for which the applicant's undergraduate institution has given credit are acceptable for any of the courses listed above.

- CLEP/DANTES, AP and IB courses are acceptable credits for College Algebra (or higher-level math) if the undergraduate institution has awarded college credit. Statistics courses are also acceptable substitutes for the math requirement.

- Applicants who received credit for coursework through the AP or IB systems, are strongly recommend to take upper level coursework in the sciences and humanities to demonstrate their ability to thrive in rigorous, advanced-level college courses.

(2) On-line degrees are acceptable contingent upon being conferred from a nationally or regionally accredited college/university within the continental U.S. or U.S. territories. International bachelor's degrees are not accepted. All candidates must have a bachelor's degree from an accredited U.S. institution, regardless of whether they have an advanced degree.

(3) Minimum cumulative undergraduate grade point average (GPA) of 3.20 on a 4.00 scale (from all colleges and universities attended). All undergraduate courses taken will be used in the GPA calculations. GPA computation is completed using the traditional cumulative GPA and includes failing grades and repeat courses with passing grades. Exception: the grade for a course repeated at the same institution will replace the previous grade. Applicants who

Enlisted to Medical Degree Preparatory Program (EMDP2) Application Guidelines
2021 Matriculating Class

do not meet the minimum GPA requirement may qualify if they have completed an advanced degree with a minimum cumulative GPA of 3.2.

c. Achieve a competitive score on either the SAT or ACT, with the exam taken within the last 3 years (2018 or later). The SAT score must be at least 1200 with a minimum score of 600 in each of the two categories (math, evidenced-based reading and writing). The essay portion of the SAT is not required. The minimum required ACT score is 26. The ACT score is the average of the four subject area tests of English, Math, Reading and Science. The selection board will not super-score (i.e. taking the highest subject area tests scores from various test dates to get a new higher super-score). The writing portion of the ACT is not required.

d. Have a secret security clearance, or at a minimum a favorable adjudication of a Tier 5 investigation (formally known as an SSBI). Service members without favorable adjudication of a Tier 5 investigation are not eligible to apply.

e. Eligible for appointment as a commissioned officer. No waivers are considered for this requirement. Must be a US citizen (no dual-citizens); of good moral character, meet physical qualifications, and eligible for a security clearance. Members with court-martial convictions or those with history of punishment under the provisions of Article 15 of the UCMJ are ineligible to apply.

f. Completed between three and ten years of military service and achieve the grade of E-4. Waivers are considered for time in service. No waivers are considered for grade. Service members who will have less than three years of service on matriculation (1 July 2021) are not eligible to apply.

g. Less than 34 years old on matriculation to EMDP2 (1 July 2021). Waivers are considered for age.

h. Medically qualified for appointment as a commissioned officer in accordance with DoDI 6130.03. Applicants with temporary or P3 profiles are not eligible to apply. Applicants who are selected to interview* will be scheduled for a commissioning physical examination which will be processed by the Department of Defense Medical Evaluation Review Board (DoDMERB). Applicants medically disqualified by DoDMERB will be processed for waivers through the respective Service Medical Waiver Review Authority (SMWRA) at USU. Waiver decisions by the USU SMWRAs are final.

5. Ineligibility. Service members are ineligible to apply if they are currently scheduled for or attending specialty training resulting from an approved reclassification or reenlistment contract. Service members in initial entry training are ineligible to apply.

6. Application process. Applications are accepted in electronic form only and must be

*refer to paragraph 8

Enlisted to Medical Degree Preparatory Program (EMDP2) Application Guidelines
2021 Matriculating Class

submitted on or before 30 November 2020 to be considered for matriculation to the July 2021 class. All deadlines are effective at 2359 Eastern Time on the respective due date. Use the following naming convention for document file names: LAST NAME (all caps), matriculation year, and last four digits of SSN, plus any other identifier you choose. For example; the file name of the basic application for Green, whose SSN ends in 1234 will have the file name GREEN2021-1234-Application. Submit applications to EMDP2-Application@usuhs.edu with the following documentation:

a. Basic EMDP2 Application (PDF).

b. The following documents may be combined into a single PDF. If combining documents, please do so in the order listed below:

(1) Career Data Brief (Air Force), Soldier Record Brief (Army), Member Data Summary (Navy), or other service equivalent.

(2) Conditional Letter of Release (or other release document) from the applicant's service or career management branch.

(3) Letter of Approval signed by unit commander with the following verifications:

- Local records check has been completed and applicant is administratively qualified for appointment as a commissioned officer.

- Applicant does not have any pending or current adverse actions.

- Applicant is not currently on permanent change of station orders or pending reassignment.

- Applicant meets service's height/weight standards.

(4) Memorandum from Unit Security Officer verifying applicant currently holds a security clearance, Secret or higher. If applicant does not currently hold a security clearance, the memo must certify the service member has completed a favorable Tier 5 investigation and is eligible for a secret clearance.

(5) Physical Fitness Record (most current).

(6) "Certified True" copies of most recent military evaluation/appraisal reports to provide a continuous record (up to preceding last five years), along with copies of any active professional medical certifications with certificates (BLS, ACLS, etc.).

(7) SAT or ACT scoresheet. If application is submitted without scoresheet, include a document with the scheduled date of the exam. Exam scores must be received by 15 December 2020.

Enlisted to Medical Degree Preparatory Program (EMDP2) Application Guidelines
2021 Matriculating Class

(8) Requests for waiver of administrative requirements in memorandum form, addressed to the EMDP2 Board Officer. USU will process waiver requests, if needed, before making final admission decisions.

(9) Letters of Recommendation (LOR) may be submitted separately and are limited to five. One LOR is required from the applicant's commander at the O-5/O-6 level. A clinical LOR is highly recommended but not required. The following individuals may submit clinical LORs: employer, clinical supervisor, physician, or other allied health professional where applicant engaged in healthcare related activities and/or shadowing. Up to three additional LORs may be submitted. LORs should be submitted electronically to the application portal using the last name of the applicant and last name of the recommender as the file name. For example, a LOR from Green for applicant Ruiz should be submitted as: Ruiz LOR Green. Deadline for LORs is 15 December 2020.

(10) Official transcripts for all undergraduate and graduate courses taken. The preferred method for receiving transcripts is via electronic transmission directly from the institution or transcript agency to EMDP2-Application@usuhs.edu. Electronic transcripts are not accepted from overseas institutions. Transcripts submitted in hard copy must be in the original sealed envelope sent from the institution. If transcripts are in former names, ensure name changes are noted via appropriate documentation (memorandum, marriage certificate, court order, etc.). Transcripts in languages other than English must be translated prior to submission. If the cumulative GPA is not listed on the transcript, an official document from the college/university stating the cumulative GPA is required. Deadline for receipt of transcripts is 15 December 2020. Use the following address if transcripts must be mailed:

Office of Recruitment and Admissions
EMDP2 Application
Uniformed Services University of the Health Sciences
4301 Jones Bridge Road, Suite A-1041-G
Bethesda, Maryland 20814-4712

7. If application include PII such as full social security numbers, applicants should either password protect documents when emailing them or use a secure means of transmission such as DOD Safe. It is recommended that applicants contact us by phone (301-319-0590) or email (EMDP2-application@usuhs.edu) to verify completeness after submission. Please allow up to two (2) weeks for processing of application materials.

8. After the initial review of packets, the best qualified applicants will be invited for interviews. Interviews will be done in a face-to-face on-line format (Zoom, Google Meet, etc.) to the greatest extent possible. Final selection decisions will be made after interviews are completed.

Enlisted to Medical Degree Preparatory Program (EMDP2) Application Guidelines
2021 Matriculating Class

9. Application form, checklist, and additional resources can be found at
<https://www.usuhs.edu/emdp2>.

10. USUHS points of contact for questions regarding this publication or application instructions:

Dr. Althea Green
Program Director
Phone: Commercial (301) 295-3198
Email: althea.green@usuhs.edu

Mr. Gustavo Ruiz
Administrative Officer
Phone: Commercial (301) 295-9204
Email: gustavo.ruiz@usuhs.edu

Ms. Jennifer Aguilar
Program Support Assistant
Phone: Commercial (301) 319-0590
Email: jennifer.aguilar.ctr@usuhs.edu

11. Points of contact for service-specific requirements and questions:

Air Force: Mr. David Zemkosky
Senior Program Manager
Physician Education Team (AFPC/DP2NP)
Phone: DSN 665-0655; Commercial (210) 565-0655
Email: david.zemkosky.1@us.af.mil

Army: MAJ Brooke Adams
USAREC HQ Health Services Directorate
Commercial (502) 626-0364
Email: booke.r.adams2.mil@mail.mil

Marine Corps: GySgt Ryan T. Sotelo
Combat Instructor Monitor/Marine Corps Security Forces Monitor
HQMC MMEA-25
Phone: DSN: 378-9473; Commercial (703) 432-9473
Email: ryan.sotelo@usmc.mil

Navy: HMCS John W. Huckleberry II
Hospital Corps Planner
U.S. Navy Bureau of Medicine and Surgery
Phone: Commercial (703) 681-8923
Email: John.w.huckleberry.mil@mail.mil