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MILITARY TRAINING NETWORK

1 Nov 2011

MEMORANDUM FOR MILITARY TRAINING NETWORK (MTN) PROGRAM DIRECTORS AND ADMINISTRATORS (BLS, ACLS, PALS)

SUBJECT: MTN Guidance on Using the 2011 Versions of AHA Instructor Cards: BLS, ACLS, PALS

1. The following memorandum outlines requirements for MTN Training Sites to implement and use the new AHA Instructor Cards (2011 versions). As was previously communicated, AHA introduced new Instructor cards with the release of the 2011 AHA updated products and course materials (BLS, HS, ACLS, PALS).
2. MTN Training Sites should continue to issue current Instructor cards from the supply they have on hand until excess inventory is depleted or until 1 Sep 2012, whichever occurs first. MTN will then replenish depleted stock with the new cards. Courses taught after 1 April 2011 are required to incorporate new standards. Therefore, instructor cards dated 1 April 2011 or later visually indicate the holder has been trained according to the 2010 AHA Guidelines for CPR and ECC.
3. Replacing an Instructor's lost, damaged or otherwise unusable card:
  - a. Replace whatever style of card was originally issued with the same version. The TS can issue a replacement card if it has the particular version on hand. Use the same dates as the original card. The TS will verify course completion before issuing a replacement.
  - b. MTN will keep a small number of the older version card in case an instructor needs a replacement and the TS has none on hand. The TS requests a replacement from MTN and provides verification of course completion. In turn, MTN will issue a replacement card filled out with the instructor's info using the same dates as the original card.
4. Contact the respective MTN Program Manager at (301) 295-0964 for questions or additional information.

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