

Welcome to the 2016 Federal Health Law Course (FHLC)!

You are receiving this e-mail because your course registration indicated that you are or might be attending the course at a location other than Norfolk, VA.

For the upcoming FHLC, Sept 13 through Sept 15, Navy is the hosting Service and they will be offering two options for remote participants:

- Option 1: Defense Collaboration Services (DCS) will support audio and enable users to view powerpoint slides from any device with a CAC-reader, such as laptops or desktops. However, should you desire to ask a questions during the conference, the only means to interact with the presenter will be through the DCS chat feature.

The link for next month's conference can be found here:

<https://conference.apps.mil/webconf/64b4ef049a2049db87a308bdf1fa67a6> (when prompted, use the "e-mail option" for your CAC).

- Option 2: Video Teleconference (VTC). We encourage larger groups (5+) to utilize the VTC option, as this will allow greater interaction between the presenter and off-site participants. However, our current bandwidth can only support 20 off-site locations. Therefore, we are requesting that individuals and smaller groups (less than 4) utilize the DCS option whenever possible. Should you desire the VTC option for yourself and a group, please provide the following information to LT Lee ASAP.

(a) Direct Phone Number for Person requesting VTC:

(b) VTC Dial Number:

(c) Exact Room Number for VTC: e.g., 2NW135 (we must be able to locate your room in the USAMITC system)

(d) Command where VTC unit is located:

(e) City, State where VTC unit is located:

LT Robbin Lee, from the Bureau of Medicine and Surgery, will serve as Action Officer for this conference. He may be reached at [703-681-8966](tel:703-681-8966). His email is [robbin.o.lee.mil@mail.mil](mailto:robbin.o.lee.mil@mail.mil).

--CLE: For those who signed up for CLE, forms will be available on the 2016 FHLC milSuite secure milBook group site called 2016 Federal Health Law Course for those who have a DoD CAC. For those who do not have a DoD CAC, we will e-mail the CLE forms directly to you. For CLE requirements in some States, you must have the ability to interact with the speakers, so please ensure that your chat function in DCS is working if you are using DCS. For those viewing via VTC, you will be able to communicate through a microphone at your end. However, please keep your microphone muted unless you need to speak.

Thank you!