Preventive Medicine Leadership Group

Purpose

This policy describes the composition, responsibilities, and leadership of the Preventive Medicine Leadership Group within the Department of Preventive Medicine and Biometrics.

Background

The Department of Preventive Medicine and Biometrics has responsibility for education of Uniformed Service members in the diverse disciplines of preventive medicine and public health. Its ability to fulfill that responsibility is dependent upon the knowledge, experience, teaching and scholarly contributions of its faculty members who are serving or have served as physicians in preventive medicine specialties in the Uniformed Services. In addition to the residencies, which are intended to educate physicians to serve as preventive medicine specialists, these faculty members provide critical expertise and guidance regarding the medical education program and Graduate Program, assuring that medical students are educated to practice principles of preventive medicine and public health, and that the Graduate Program meets the needs of physicians and other public health professionals in the Uniformed Services. The Preventive Medicine Leadership Group is a forum through which the PMB preventive medicine faculty can provide leadership and advice regarding the Department’s medical and Graduate Education Programs to the program directors, the Graduate Affairs and Medical Education Committees, and the Chair, PMB.

Responsibilities

a. The Group serves as a forum for communication among the various faculty members who are current or former preventive medicine specialists in the Uniformed Services.

b. The Group is a forum in which the Directors of the Residency Programs can seek input from other specialists in the Department regarding the educational activities and operations of the Residencies.

c. The Group evaluates the medical education program at least annually, receiving a report from the Medical Education Committee Chair. The purpose of the evaluation is to determine if the curriculum is optimal to meet the evolving needs of undergraduate medical education, and to communicate regarding any other areas of potential weakness. The Group advises the Medical Education Committee Chair and the Chair, PMB, regarding the results of this evaluation.

d. The Group evaluates the PMB Graduate Program on an ongoing basis by whatever mechanisms are appropriate with respect to current matters of interest. The purpose of the review is to evaluate whether the subject matter offered by the Program and operations of the Program meet the evolving needs for education of future Preventive Medicine Specialists in the Uniformed Services. The Group advises the Director of Graduate Programs, the Graduate Affairs Committee, and the Chair, PMB, regarding the results of this evaluation.

e. The Group evaluates any other scholarly aspect of the Department function, including interactions between the Department and preventive medicine specialty groups or public health agencies outside the Department, and advises the Chair, PMB, regarding any important actions to be taken.
f. Oversight of Divisions is the responsibility of the Division Directors. The Division Directors report to the Chair, PMB.

Procedures

a. The Chair, PMB, appoints the Group members and its Chair. The members of the Group include all current active duty faculty members in PMB who are members of preventive medicine specialties in the Uniformed Services, including General Preventive Medicine, Occupational and Environmental Medicine, and Aerospace Medicine. The Group may include other members as appointed by the Chair, PMB, including preventive medicine specialists on the PMB faculty who are retired from active duty. The Chair of the Group is selected from among its members, and will be appointed with consideration of seniority on the PMB faculty and in the Uniformed Service, as well as scholarly accomplishment.

b. The Group will meet twice yearly, or additionally as often as necessary to conduct Program evaluations and advise the Program Directors and Chair, PMB, regarding the evolving needs in a timely way.

c. Minutes are prepared documenting the actions occurring at each meeting of the Group. These minutes are forwarded to the Directors of the Graduate and Medical Education Programs and to the Chair, PMB.

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Gerald V. Quinnan, MD
Chair, Preventive Medicine & Biometrics