

**Minutes of the Board of Regents
of the Uniformed Services University of the Health Sciences**

Meeting No. 135

May 18, 2001

The Board of Regents of the Uniformed Services University of the Health Sciences met on May 18, 2001, at the Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, Maryland. Prior notice of the meeting date and agenda was published in the Federal Register. Lonnie R. Bristow, M.D., Chair, called the meeting to order at 8:30 am. The following members and advisors were in attendance:

Board Members

Lonnie R. Bristow, M.D., Chair
Robert E. Anderson, M.D., Vice Chair
John E. Connolly, M.D., Member
CAPT Adam M. Robinson, representing the Acting Assistant Secretary of Defense
(Health Affairs)
James A. Zimble, M.D., President, USU
VADM Richard A. Nelson, Surgeon General, U.S. Navy
COL Michael A. Dunn, representing the Surgeon General, U.S. Army
RADM Kenneth P. Moritsugu, representing the Surgeon General of the United States
MajGen Leonard M. Randolph, Jr. representing the Surgeon General, U.S. Air Force

Advisors to the Board

GEN Thomas R. Morgan, Military Advisor
Val G. Hemming, M.D., Dean, School of Medicine
Faye G. Abdellah, Ed.D., Sc.D., RN, Dean, Graduate School of Nursing
CAPT Richard T. Sizemore, representing the Commander, National Naval Medical Center
COL Johnie S. Tillman, Commander, Defense Medical Readiness Training Institute

OPENING REMARKS

Dr. Bristow explained that meeting interruptions would occur today due to a visit by Dr. Elizabeth Sibolski, the University's new liaison from the Middle States Association of the Commission on Higher Education.

Dr. Bristow asked Dr. Anderson, Vice Chair, to preside over the afternoon portion of the meeting. He also stressed the importance of comments from the Board at the beginning and conclusion of each meeting.

Following comments concerning the importance of communication, Dr. Bristow read Senator Ted Stevens' thank you note expressing his gratitude for the honorary degree he received on April 19, 2001. Senator Daniel Inouye's surprise attendance at the ceremony was also noted with appreciation.

MEETING CALENDAR

Summer Meeting	August 13-14, 2001
Fall Meeting	November 13-14, 2001 (U.S. Naval Academy)
Winter Meeting	February 4-5, 2002
Spring Meeting	May 16-17, 2002

PRESIDENT'S REPORT

Dr. Zimble informed the Board of his meeting this morning with Dr. Sibolski. He explained that the Commission will be conducting its on-site accreditation visit during the 2002-2003 academic year. Dr. Sibolski is meeting with University vice presidents and a steering committee to help USU prepare for the evaluation. She will be joining the Board for lunch.

A dean search committee has been formed as Dr. Hemming will be retiring this year. The committee, chaired by Dr. William Drucker, includes both clinical and basic science members from the University as well as hospital commanders, RADM Michael Cowan and Dr. Robert Anderson. Dr. Bristow asked that reports on the progress of the search committee be given at upcoming meetings.

Dr. Zimble announced that Michael Sheridan, Ph.D., will also be retiring from his position as Associate Dean of Graduate Education.

Dr. Zimble introduced Captain Jane Mead, USN, who has replaced Captain William Nunns, USN, as the Senior Executive Director of Continuing Education for Health Professionals. He also introduced the new Vice President for Research, Dr. Steven Kaminski, who has been at USU for three months.

The Class of 2001 selected Dr. Frederic Sanford (RADM, Ret.) for the Curreri Award. Dr. Sanford is a long-time supporter of USU and recently was responsible for a large donation to the Simulation Center from the Association of Military Surgeons of the United States.

Dr. Zimble reminded the Board that Rear Admiral Mariano, the first graduate from USU to be promoted to flag rank, will be speaking at this year's Commencement Exercises. The University now has a second flag rank promotion--Colonel C. William Fox, Jr., MC, USA, (USU Class of 1981) has been promoted to Brigadier General.

Dr. Zimble also described three current USU students, each of whom has received national recognition:

- Ensign Trisha Clarke, the recipient of the 2001 Board of Regents Award, was selected as the National Student Representative to the Alpha Omega Alpha Society Board of Directors;
- Ensign David Brett-Major will represent the Association of American Medical Colleges as a student member on the Liaison Committee on Medical Education; and,
- Ensign Sean McBride was appointed as the student liaison to the Committee on Admissions of the Association of American Medical Colleges.

Following a description of the University's Strategic Planning Retreat held April 25 – 27, Dr. Zimble invited comments on both the substance and the process as described in the executive summary.

In closing, Dr. Zimble described the Journal of the Military Medical Student Association (JMMSA) and suggested that each Surgeon General use the journal as a tool to inform students (HPSP as well as USU) of current issues in military medicine.

THE CONSENT CALENDAR

Following a reminder that any item can be extracted for clarification or discussion, Dr. Bristow presented the Consent Calendar, which included the following:

- Tab 1 Notice of Open Meeting, Federal Register
- Tab 2 Members, Board of Regents
- Tab 3 Charter, Board of Regents
- Tab 4 Bylaws, Board of Regents
- Tab 6 Minutes from Work Group I, February 5, 2001
- Tab 7 Minutes from the Executive Committee, February 5, 2001
- Tab 8 Minutes from Board Meeting No. 134, February 6, 2001
- Tab 9 Minutes, USU Executive Committee, March 2001
- Tabs 38-41 Reports to the Board, Administration and Management
- Tab 47 Report to the Board, University Affairs
- Tabs 48-51 Reports to the Board, Office of the Brigade Commander
- Tabs 52-54 Reports to the Board, Continuing Education for Health Professionals
- Tabs 57-58 Reports to the Board, Review and Evaluation

The Board, upon motion duly made and seconded, voted by voice vote to accept and approve the items submitted.

BOARD ACTIONS

Degree Granting

Dr. Hemming, Dean, School of Medicine, presented for certification the Class of 2001 to receive degrees of Doctor of Medicine and enter Graduate Medical Education provided that all remaining academic requirements are met. One student is in the process of remediation due to academic difficulties and is recommended to receive the Doctor of Medicine at a later time.

The Board, upon motion duly made and seconded, voted by voice vote to confer the degrees as presented by Dr. Hemming and recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

CORE REPORT

Recruitment and Admissions: School of Medicine

Dr. Hemming stated that presently under-represented minority students comprise nearly 10 percent of next year's class and that 33 percent of the class is female.

Following a discussion of recruiting tools available to the University, Colonel Tillman suggested that the University focus on the unique camaraderie among USU students and the support they receive from both faculty and staff.

PRESENTATION: PROPOSED PH.D./M.D.

Dr. Hemming described some of the advantages of instituting a Ph.D./M.D. program at USU. Such a program allows one to apply to medical school as well as to a Ph.D. program with the same undergraduate prerequisites. Accepted students are first enrolled in graduate school for a period of three years. Year four includes writing a Ph.D. thesis, beginning medical school, and being commissioned into a Service. According to Dr. Hemming, this program would not cost the Services any additional money or man-years but would indeed provide military clinical scientists. He noted that a formal proposal would be presented to the Board in August if the Services can be supportive of the program. Colonel Dunn explained that for M.D.'s to become leaders in the military, they need to stay away from academia. General Randolph agreed, stating that excellent doctors are often forced into retirement because they cannot be promoted.

REPORT: MILITARY AND EMERGENCY MEDICINE SELF-STUDY

Dr. Hemming reported that the Department of Military and Emergency Medicine has completed a self-study where goals and curriculum objectives were considered. He emphasized that this department defines USU and spoke of the importance of developing teaching faculty.

The 15th Conference on Military Medicine will be hosted by the University June 4-7, 2001. Leaders from each Service will be looking at the relevance of the curriculum in military medicine--what it contains, what should be taught, and how to train teaching faculty.

BOARD ACTIONS

Appointments and Promotions

Dr. Hemming presented recommendations made on April 18, 2001, by the Committee of Appointments, Promotion and Tenure. He recommended 23 individuals for faculty appointments and promotions and 28 secondary appointments to the Emerging Infectious Diseases Program.

The Board, upon motion duly made and seconded, voted by voice vote to concur with the recommendations of Dr. Hemming, Dean, School of Medicine, and to recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

Dr. Hemming recommended emeritus status for Michael N. Sheridan, Ph.D., William P. Baker, M.D., and Walter W. Karney, M.D.

The Board, upon motion duly made and seconded, voted by voice vote to concur with the recommendations of Dr. Hemming, Dean, School of Medicine, and to recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

Dr. Hemming recommended that Donald R. Roberts, Ph.D. be granted sabbatical leave.

The Board, upon motion duly made and seconded, voted by voice vote to concur with the recommendation of Dr. Hemming, Dean, School of Medicine, and to recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

Award Nomination

Dr. Hemming recommended to the Board that Jeannette E. South-Paul, MC, USA, receive the USU Distinguished Service Medal for her accomplishments while serving as a faculty member since January 1986, and as Chair of the Department of Family Medicine.

The Board, upon motion duly made and seconded, voted by voice vote to approve the award as presented by Dr. Hemming and recommend to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the action.

PRESENTATION: USU PARTICIPATION IN INTERNATIONAL PROGRAMS

Dr. Cassimatis informed the Board of the University's participation in international programs. USU's involvement can be grouped into five categories: Department of Defense programs; Department of State programs; initiatives authorized by the USU Charter; other educational/research memoranda of agreement; and, support for Service, Health Affairs, and Unified CINC Command initiatives. Dr. Cassimatis explained that international programs contribute to the education of USU students, broaden careers for graduates, provide invaluable research opportunities, and contribute to international goodwill. Additionally, the cost is minimal.

Colonel Jane Ward, Program Director, described the new U.S. Air Force International Health Specialist Program to the Board. She concluded the presentation by inviting all the services to participate.

REPORT: ANNUAL REPORT TO THE SECRETARY OF DEFENSE/BOARD LETTER

Dr. Anderson reported that the USU Strategic Plan is the vehicle for this year's Annual Report to the Secretary of Defense. He expressed concerns regarding how best to include two important subjects—the AFRRI situation, and the number of current vacancies on the Board of Regents. Dr. Anderson also stressed the need for a policy concerning Board member attendance as well as the importance of meetings between current and new Board members which focus on University operations in general as well as current key issues.

BOARD ACTIONS

Degree Granting

On behalf of Dr. Hemming, Dr. Bristow presented for certification 22 individuals to receive the degree of Master of Public Health, effective June 27, 2001.

The Board, upon motion duly made and seconded, voted by voice vote to confer the degrees as presented, and recommend to the President and to the Acting

Assistant Secretary of Defense for Health Affairs that the President implement the actions.

On behalf of Dr. Hemming, Dr. Bristow presented for certification seven individuals to receive graduate degrees in their respective programs.

The Board, upon motion duly made and seconded, voted by voice vote to confer the degrees as presented, and recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

Dr. Abdellah, Dean, Graduate School of Nursing, presented 17 family nurse practitioners to receive the Master of Science in Nursing.

The Board, upon motion duly made and seconded, voted by voice vote to confer the degrees as presented by Dr. Abdellah and recommend to the President and to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the actions.

CORE REPORTS

Recruitment and Admissions

Dean, Graduate School of Nursing

Dr. Abdellah reported that 30 individuals will enter the Graduate School of Nursing next year. She noted an increase in the number of male nurses admitted.

Vice President, Recruitment and Diversity Affairs

Colonel Miller focused her remarks on current projects not included in her written report:

- Recruiting from ROTC units nation-wide, using USU graduates when possible;
- The status of USU's mentoring program; and,
- The Post-Baccalaureate Program's success in that all three participants met admission requirements and will enter medical school in August 2001.

Colonel Miller also reported that ethnic diversity in the medical school currently stands at 9 percent.

Assistant Dean for Admissions

Mr. Stavish reported that the Class of 2005 has been selected and to date the declination rate is 32 percent (compared to 37 percent at this time last year). He also said that although the applicant pool is down 15 percent over last year, applicants' qualifications remained high.

Associate Dean, Graduate Education

Dr. Sheridan reported that the Graduate School is doing well. He reiterated the hope that in the future USU attract a greater number of uniformed students. Currently, most graduate programs stand at about 50 percent capacity.

Student Management

Dr. MacDonald, Associate Dean for Student Affairs, reported on the Year 2000 Association of American Medical Colleges (AAMC) Survey which asks medical school seniors nationwide to rank their medical school experience. Over all, the AAMC Survey showed that USU graduates think very highly of their entire medical school experience.

AWARD PRESENTATIONS

The afternoon portion of the meeting, chaired by Dr. Anderson, began with award ceremonies:

- Dr. Bristow and Dr. Zimble presented the Carol J. Johns, M.D., Medal to Louis Pangaro, M.D., for his outstanding service to USU students and faculty at all levels;
- Dr. MacDonald introduced Ensign Trisha L. Clarke, and Dr. Bristow and Dr. Zimble presented the 2001 Board of Regents Award to her; and,
- Dr. Bristow and Dr. Zimble presented the Distinguished Service Medal to Vice Admiral Richard A. Nelson, Surgeon General of the Navy, in recognition of his years of service to the Board of Regents and the Uniformed Services University.

AWARD NOMINATION

Dr. Zimble presented to the Board a recommendation that Captain William Haffner, Chair, Department of Obstetrics and Gynecology, receive the Distinguished Service Medal for his service to the University.

The Board, upon motion duly made and seconded, voted by voice vote to approve the award as presented by Dr. Zimble and recommend to the Acting Assistant Secretary of Defense for Health Affairs that the President implement the action.

CORE REPORTS

Budget

Mr. Rice reported that to date the University has received \$91 million from Congress and was notified recently of an additional \$750,000 for a specific project. He also informed the Board that meetings with each USU department ensure that the University is "on track" with obligating its funding.

Dr. Anderson asked how the University handles animal care costs. Mr. Rice suggested that a division is needed between what is covered by the University and what is covered by researchers. Researchers need to then set aside funds to cover such costs so the monies are not spent elsewhere.

SEMIANNUAL REPORTS:

Teaching and Research Support

Dr. Schinski presented three reports to the Board:

- New computer-based systems have been installed in the first-year teaching laboratories. To date three departments have used the system for laboratory exercises involving both humans and animals and requests have been received from five additional departments.
- The status of the University's information technology (IT) systems was recently reviewed with a special emphasis on security. Current thinking expresses the need for

three levels (or zones) of IT security. Each of these is presently under design and development.

- Dr. Schinski described recent telephone system problems. Cable damage due to steam leaks caused over 60 lines and more than 150 phone numbers to fail for several weeks. Inspection crews are still assessing damage, and cost estimates for replacing portions of the cables have not yet been received.

Graduate Medical Education

Dr. Fauver reported on the current status of *Military Unique Curricula*, first written over ten years ago by panels of experts assembled at USU and updated in 1998. Although graduate medical education programs within the Department of Defense have been directed to implement these curricula and frequent revisions are essential, resources have never been allocated for the project.

University Development

Ms. Ahern focused her remarks on current challenges in increasing the number of annual donors to USU as well as prospects for major gifts. It was suggested that a brainstorming session occur in August 2001.

Armed Forces Radiobiology Research Institute (AFRRI)

COL Eng informed the Board of recent communications between USU and the Deputy Undersecretary of Defense (Science and Technology), concerning a tasked review of AFRRI's scientific merit and technical quality. He also reported that AFRRI received high marks at its recent technology area review and assessment. It was suggested that a Board of Regents presence might be beneficial at the next AFRRI Board of Governors meeting.

ADJOURNMENT

Following Dr. Anderson's compliments for the presentations heard and there being no further business, a motion was made, seconded, and duly passed to adjourn the meeting at 3:30 p.m.

SUBMITTED:



Bobby D. Anderson
Executive Secretary, Board of Regents

APPROVED:



Lonnie R. Bristow
Chair, Board of Regents

Prepared by Jeannie Robins
Staff, Board of Regents