

**Minutes of the Board of Regents
of the Uniformed Services University of the Health Sciences**

**Meeting No. 179
May 18, 2012**

The Board of Regents of the Uniformed Services University of the Health Sciences met on May 18, 2012, at the Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, Maryland. The meeting date and agenda items were published in the Federal Register and each Regent was duly notified prior to the meeting. The Chair called the meeting to order at 8:00 a.m. Members and advisors listed below were in attendance:

Board Members

Ronald R. Blanck, D.O., Chair
Otis W. Brawley, M.D., Member
Haile T. Debas, M.D., Member
GEN (Ret) Ronald H. Griffith, USA, Member
Michael M.E. Johns, M.D., Member
Kenneth P. Moritsugu, M.D., Member
Gail R. Wilensky, Ph.D., Member
Jonathan Woodson, M.D., Assistant Secretary of Defense for Health Affairs
Charles L. Rice, M.D., President, USU
LTG Patricia D. Horoho, AN, USA, Surgeon General, U.S. Army
RADM Alton L. Stocks, MC, USN, representing the Surgeon General, U.S. Navy until his arrival
VADM Matthew L. Nathan, MC, USN, Surgeon General, U.S. Navy
Lt Gen Charles B. Green, USAF, MC, Surgeon General, U.S. Air Force
RADM Boris D. Lushniak, USPHS, representing the Surgeon General of the United States

Advisors to the Board

Larry W. Laughlin, M.D., Ph.D., Dean, F. Edward Hébert School of Medicine, USU
Ada Sue Hinshaw, Ph.D., R.N., FAAN, Dean, Graduate School of Nursing, USU
Patrick D. Sculley, D.D.S., M.A., Executive Dean, Postgraduate Dental College, USU
Col L. Andrew Huff, USAF, MC, Acting Director, Armed Forces Radiobiology Research Institute
MG Stephen L. Jones, MC, USA, Commander, Joint Task Force National Capital Region Medical
Maj Gen Gerard A. Caron, USAF, DC, Commander, 79th Medical Wing
BG Joseph Carvalho, Jr., MC, USA, Commanding General, Northern Regional Medical Command
COL Michael R. Nelson, MC, USA, for the Commander, Walter Reed National Military Medical Center
John E. Baker, J.D., General Counsel, USU

COMMEMORATION

Following a tribute to Lawrence S. Lewin, Dr. Blanck asked for a moment of silence and remembrance. Mr. Lewin, a dedicated and supportive member of the Board of Regents, died April 29, 2012. He was appointed as a Regent by the Secretary of Defense in 2009.

AWARD PRESENTATION

John E. Baker, J.D., was awarded membership in the Order of Military Medical Merit, which recognizes distinguished service in the U.S. Army Medical Department. Dr. Sculley, President of the Order, spoke of Mr. Baker's exemplary contributions and General Horoho presented the Order's medallion.

OPENING COMMENTS

Dr. Blanck's welcoming remarks included the introduction of two new advisors to the Board: MG Stephen Jones, MC, USA, Commander, Joint Task Force National Capital Region Medical, and Col L. Andrew Huff, USAF, MC, Acting Director, Armed Forces Radiobiology Research Institute. The following points were also included in Dr. Blanck's remarks:

- A brief overview of the Board's tour on May 17 of the new Fort Belvoir Community Hospital, an ultramodern health care facility built as one result of the Base Realignment and Closure recommendations of 2005. COL Susan Annicelli, Commander, led the extremely informative tour.
- Preliminary planning has begun for an offsite meeting in 2013 to be held in the Tidewater region of Virginia.

MATTERS OF GENERAL CONSENT

Dr. Blanck presented the matters of general consent listed below:

- Meeting dates for the remainder of 2012, and proposed dates through May 2014.
- Minutes of the February 7, 2012, Board of Regents Meeting.
- Electronic approval by the Board of the following actions
 - The term-limited appointments of LTG Patricia D. Horoho, Surgeon General, U.S. Army, and VADM Matthew L. Nathan, Surgeon General, U.S. Navy, to the rank of Distinguished Professor of Military Medicine.
 - The Distinguished Service Medal to VADM John Mateczun, MC, USN.
 - The Carol J. Johns, M.D. Medal to Eleanor S. Metcalf, Ph.D.
 - The Distinguished Service Medal to Lt Gen Charles Green, Surgeon General, U.S. Air Force.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the matters of general consent as presented.

PRESIDENT'S REPORT

Dr. Rice introduced CAPT Jeffrey Quinlan, Director, University Family Health Center. CAPT Quinlan presented a request to the Board to rename the health center the "David E. Cabrera Family Health Center," in remembrance of LTC David E. Cabrera, MSC, USA, a university mental health practitioner killed in action in Kabul, Afghanistan on October 29, 2011.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve renaming the University Family Health Center in honor of LTC David E. Cabrera, MSC, USA as presented by CAPT Quinlan.

The points below summarize other items in the President's Report.

- Dr. Hinshaw was recently honored by the establishment of the Ada Sue Hinshaw Collegiate Professorship at the University of Michigan. Professorships recognize former faculty members who have made significant scholarly contributions in their fields.
- In early May, the Henry M. Jackson Foundation for the Advancement of Military Medicine honored the recipients of the 2012 Heroes of Military Medicine at an evening event. Recipients included Rep. C.W. Bill Young (R-Fla); General James Amos, Commandant of the U.S. Marine Corps; Colonel Russ Kotwal, M.D. (and USU alumnus); Major Erik Nott, M.D.; and Hospital Corpsman Second Class Lamonte Hammond.
- Eric B. Schoomaker, M.D., Ph.D., recently joined the university as a Scholar-in-Residence. Dr. Schoomaker, former Surgeon General, U.S. Army, is interested in complementary and alternative medicine.
- The 2012 Asia-Pacific Military Medicine Conference was recently held in Bangkok, Thailand. Dr. Rice was asked to address the conference and gave a plenary talk on the importance of continuing both education and research in military medicine.
- The framework for the university's strategic plan is currently being reviewed internally. A Board presentation is planned for an upcoming meeting in the near future.
- With thanks to Dr. Woodson, issues relating to faculty salaries and necessary recruitment packages have been favorably presented to the Office of the Under Secretary of Defense for Personnel & Readiness.

BOARD ACTIONS

Degree Granting – School of Medicine

Dr. Laughlin presented for certification and approval the Class of 2012. Each of the 158 students therein has completed the requirements necessary to be awarded the degree of Doctor of Medicine and to enter graduate medical education.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations of the Student Promotions Committee as presented by Dr. Laughlin and to recommend that the President confer the degree of Doctor of Medicine on each member of the Class of 2012 as listed.

It is noted for the record that ENS Matthew Regan, MC, USN, has not successfully completed the requirements for graduation at this time. The Board, in accordance with its decision of August 2002, delegates graduation authority for the above named matriculant to the Dean, School of Medicine.

Degree Granting – Graduate School of Nursing

Dr. Hinshaw presented for certification four students to receive the degree of Doctor of Philosophy in the Doctor of Nursing Science Program. Dr. Hinshaw also presented for certification 35 graduate nurses having successfully completed requirements for the Master of Science in Nursing degree. Twenty-six students have completed the Family Nurse Practitioner Program, four have completed the Perioperative Clinical Nurse Specialist Program, and five have completed the Psychiatric Mental Health Nurse Practitioner Program.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Hinshaw and to recommend that the President confer the degrees as stated upon each of the 39 successful candidates.

Degree Granting – Postgraduate Dental College

Dr. Sculley presented for certification twenty-eight students to receive the Master of Science in Oral Biology degree. In the Naval Postgraduate Dental School, five candidates have completed the Endodontics Program and eight have completed the Comprehensive Dentistry Program. In the Air Force Postgraduate Dental School, ten candidates have completed the Comprehensive Dentistry Program and five have completed the Tri-Service Orthodontic Residency Program.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Sculley and to recommend that the President confer the degrees as stated upon each of the 28 successful candidates.

Faculty Appointments and Promotions – School of Medicine

Dr. Laughlin presented the recommendations made by the School of Medicine Committee of Appointments, Promotion and Tenure at a meeting held on March 8, 2012. Twenty-six individuals were recommended for faculty appointments or promotions.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Laughlin and to recommend that the President implement the actions.

Faculty Appointments and Promotions – Postgraduate Dental College

Dr. Sculley presented the recommendations made by the Postgraduate Dental College Committee on Appointments and Promotion at a meeting held on April 10, 2012. Nine individuals were recommended for faculty appointments.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Sculley and to recommend that the President implement the actions.

Faculty Appointment – Graduate School of Nursing

Dr. Hinshaw presented a recommendation made by the Graduate School of Nursing Committee of Appointments, Promotion and Tenure on April 17, 2012, appointing Patrick H. DeLeon, Ph.D. , to the rank of Distinguished Professor. Dr. Hinshaw noted that this is a joint appointment with the School of Medicine.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendation as presented by Dr. Hinshaw and to recommend that the President implement the action.

Substantive Change Request – Postgraduate Dental College

Dr. Sculley requested Board consideration of adding the Keesler Comprehensive Dentistry Program to the Postgraduate Dental College. This addition requires submitting a Substantive Change Packet to the Middle States Commission on Higher Education.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the request as presented by Dr. Sculley.

Awards and Honors

Dr. Laughlin presented the recommendation that COL William W. Campbell, MC, USA (Ret) be appointed to the rank of Professor Emeritus. Dr. Campbell retired from active duty and full-time duty as Professor and Chair, Department of Neurology, in December 2011.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the appointment as presented by Dr. Laughlin.

Dr. Rice presented the request from Dr. Smith, Senior Vice President, that Mrs. Janice Muller, Director, James A. Zimble Learning Resource Center from 2002 until her retirement in 2011, be awarded the title University Librarian Emerita.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the request as presented by Dr. Rice.

Dr. Rice presented the recommendation that Mrs. Janice Muller receive the Exceptional Service Medal for her contributions to the university. This nomination was approved in April by the USU Committee for Names and Honors.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the recommendation as presented by Dr. Rice.

Amendments - Bylaws of the Board of Regents

An amendment to Article IV of the Bylaws of the Board of Regents was proposed in writing and discussed at the Winter Meeting held in February 2012. Dr. Blanck reviewed the changes to sections A and B and then requested a motion to approve.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the amended bylaws as presented by the Chair.

MATTERS OF BOARD POLICY

Five Board of Regents policy statements were written in 2005, updated by university staff in 2011 and discussed at the February 2012 meeting. Mr. Baker briefly reviewed changes incorporated into the policies based on suggestions from February's discussion. Policy titles are listed below:

- Appointment and Succession, USU President
- Assessment Process, USU President
- Job Description, USU President

- Performance Goals, USU President
- Responsibilities, USU Board of Regents

ACADEMIC REPORTS

Dean's Report – School of Medicine

Dr. Laughlin began his remarks with an update on curriculum reform in the School of Medicine:

- The excellent work of Col Arnyce Pock, Director, Office of Curriculum Reform, has had much to do with the successful progress to date.
- Three modules have been completed and appropriate modifications are occurring (for example, self-corrections in such areas as subject matter redundancy and curriculum density).
- Traditional grades have been replaced with three categories – “honors, pass and fail.”
- With the increase in web-based and self-directed learning, one area of concern is how to best identify and help struggling students.

Other items in Dr. Laughlin's report included the following:

- The School of Medicine is establishing a new Department of Physical Medicine and Rehabilitation.
- Even though applications have continued to increase, the School of Medicine continues to search for approaches to increase student diversity. One new program is aimed at enlisted personnel interested in medical careers. Dr. Rice added that the Senior Enlisted Leaders of all three Services have been extremely helpful in building a viable program.

Following lively discussion, Dr. Blanck suggested that a more detailed report on the program be given either at the August or November meeting.

- Work is beginning on the development of a degree in Health Professions Education which is aimed at helping hospital personnel educate residents more effectively.

Dean's Report – Graduate School of Nursing

Dr. Hinshaw reported that the recent site visit by the Middle States Commission on Higher Education to the Patient Safety Center of Inquiry in Tampa, Florida, went very well. The Center is part of the James A. Haley Veterans' Hospital, and the university has asked that it be an “additional location” for its Ph.D. in Nursing Science Program. The Center's focus is maximizing rehabilitation outcomes and it provides a unique resource for research.

Other items in Dr. Hinshaw's report follow below:

- The first students entering the Doctor of Nursing Practice Program matriculate in August and appropriate accreditation reviews are on schedule. Department funding remains a primary concern.
- Admissions for 2012 total 61, bringing the expected student load for the fall to 174.

Dean's Report – Postgraduate Dental College

Dr. Sculley reviewed recent progress in the Postgraduate Dental College. His brief included the following items:

- All three Army programs have been approved by the Middle States Commission on Higher Education.
- Preliminary discussions are underway to bring the Endodontics Program at Keesler Air Force Base into the Postgraduate Dental College.
- COL Priscilla Hamilton will replace COL Robert Manga as dean of the Army Postgraduate Dental School in October 2012.
- The Service Deans reviewed the USU Strategic Framework and created objectives appropriate to the Postgraduate Dental College. These have been aligned within the broader USU framework.

Director's Report – Armed Forces Radiobiology Research Institute

Although not on the meeting agenda, time allowed for Col Huff to brief the Board on current concerns and research areas. His comments included the following points:

- In general, the institute's research focuses on the health consequences of ionizing radiation.
- The upcoming installation of new equipment will enable researchers to duplicate various radiotherapy treatment delivery techniques. Institute scientists will also be able to combine radiation delivery to targeted tissues with high level resolution imaging.
- Recent funding from the U.S. Army Medical Research and Materiel Command will increase the institute's focus on basic research, promote a better understanding of how radiation damages cells, and increase knowledge of countermeasures.

Report from the Faculty Senate

In her final brief as president of the Faculty Senate, Dr. Hooper presented an overview of issues and events which occurred during the 2011-2012 academic year. These included the implementation of curriculum reform in the School of Medicine, the repercussions of new base construction, and the installation of new systems for e-mail and web-based teaching. Faculty contributions and achievements, however, were many. These included sponsoring such events as an orientation day for new faculty, a staff appreciation assembly and a very successful Packard Lecture, as well as establishing new working committees to review library budget and faculty appointment issues.

REPORT FROM THE HENRY M. JACKSON FOUNDATION FOR THE ADVANCEMENT OF MILITARY MEDICINE

Services provided by the Henry M. Jackson Foundation for the Advancement of Military Medicine primarily support the university's research activities. These services include grant and contract management, financial administration, infrastructure development and administrative support. Mr. Lowe addressed several aspects of these services in his report.

- Over 340 awards totaling \$106 million are managed on behalf of USU investigators.
- To date in FY 2012, the market value of endowments in support of the university is \$73 million.
- The fifth USU-HJF Military Medicine Symposium will occur September 20, 2012, in Rockville, Maryland. The one day conference will focus on the diagnosis and treatment of traumatic brain injury and posttraumatic stress.
- The litigation initiated by MedImmune concerning license payments is currently in pre-trial discovery.

AWARD PRESENTATIONS

Dr. Blanck and Dr. Hooper presented the 2012 Carol J. Johns, M.D. Medal to Eleanor S. Metcalf, Ph.D. Dr. Metcalf, Associate Dean of Graduate Education, is a professor in the Department of Microbiology and Immunology. The Carol Johns Medal honors a faculty member whose accomplishments emulate Dr. Johns' spirit by furthering the welfare of the USU faculty, promoting outstanding educational programs for students, and advancing the reputation of the university.

Dr. Blanck and Dr. Rice presented the 2012 Board of Regents Awards, which represent the highest honors graduating students can receive. The 2012 recipients are:

- CPT Crystal Hansen, AN, USA, Graduate School of Nursing
- 2LT Daniel Brillhart, MS, USA, School of Medicine
- Ms. Jacqueline Surls, School of Medicine Graduate Programs

BOARD ACTION

Degree Granting - Graduate Education

Dr. Metcalf presented for certification thirty-seven candidates to receive graduate degrees in the biomedical sciences. Six candidates were presented to receive the degree Doctor of Philosophy, one to receive the degree Doctor of Public Health, one to receive a Master of Science, and four to receive a Master of Science in Public Health. Nine candidates were presented to receive the degree Master of Health Administration and Policy and sixteen candidates were presented to receive the degree Master of Public Health.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Metcalf and to recommend that the President confer the degrees as stated.

ADMINISTRATIVE REPORT

Finance and Administration

Mr. Rice summarized current government-wide and Department efforts to reduce spending. These include a 30 percent decrease in travel over FY 2010 levels, new guidelines and necessary approvals for meetings and conferences, a cutback in portable information devices, and a reduction both in Federal and contract employees.

Mr. Tinling's report focused on the execution to date of the university's FY 2012 Operation and Maintenance budget. The current obligation rate of 39 percent against a budget of \$156.8 million is low and is attributed to this year's four Continuing Resolutions as well as the implementation of the Department's new accounting system. Mr. Tinling also reiterated Mr. Rice's concerns regarding the challenges USU will face in an increasingly constrained fiscal environment.

Ms. Whitmeyer reviewed the university's Program Objective Memorandum for FY 2014 – FY 2018. Five proposals were submitted:

- Career development for physician educators at Graduate Medical Education training sites, as mandated by the Accreditation Council for Graduate Medical Education;
- Increased utilization of evidence-based psychotherapies and the number of mental health professionals at treatment facilities;

- Standardization of simulation capabilities across the Services and the creation of a certificate program in medical modeling and simulation;
- Transition from the Master of Nursing Science degree to the Doctor of Nursing Practice for advance practice nurses, as mandated by accrediting bodies in nursing education; and
- Global health initiatives to educate professionals in the social science aspects of population health.

ADJOURNMENT

There being no further business on the agenda, Dr. Blanck adjourned the open portion of the meeting at 2:00 p.m.

SUBMITTED:

APPROVED:



Joshua Girton
Executive Secretary, Board of Regents



Ronald R. Blanck
Chair, Board of Regents

Prepared by Janet S. Taylor